

**MC HENRY COUNTY EMERGENCY TELEPHONE SYSTEM BOARD**  
**MEETING MINUTES**  
**September 20, 2012**

Chairman Art Weber called the McHenry County Emergency Telephone System Board to order September 20, 2012, at 9:10 AM at the Woodstock Police Department, Woodstock, IL for a regular meeting.

**MEMBERS IN ATTENDANCE:** Chairman Art Weber, Vice Chairman Chief Jim Saletta, Chief Tom Sanders, Director David Christensen, Sgt. Chip Amati, Sgt. Rich Solarz, Suzanne Artinghelli, Linda Luehring, and Deb Palmsiano.

**MEMBERS ABSENT:** Undersheriff Andy Zinke, Sgt. Dan Kreassig, Mike Vest, and Private Citizen John Shay.

**STAFF IN ATTENDANCE:** Tiki Carlson, Coordinator

**VISITORS:** Brian Knop, MCSO; D.C. Ken Caudle, HUFD.

**ADDITIONS OR CORRECTIONS TO THE MINUTES:** None

**MOTION:** by Linda Luehring, second by Chief Saletta, to accept the August 16, 2012 minutes. All members present voted AYE. Motion passed.

**CORRESPONDENCE:** None.

**TREASURER REPORT:** The Treasurer's report was submitted. Balance as August 31, 2012 was \$2,440,828.51 in the General Account.

**MOTION:** by Chief Sanders, second by Deb Palmsiano, to accept the Treasurer's Report as submitted and place on file for future audit. A roll call vote was taken. Members voting AYE: Amati, Artinghelli, Christensen, Luehring, Palmsiano, Sanders, Saletta, Solarz, and Weber. Members voting NAY: none. Motion passed.

**BILLS:** Board members reviewed the bills.

**MOTION:** by Suzanne Artinghelli, second Chief Sanders, to approve the 290001 expenditures in the amount of \$126,976.03 for the month of August. A roll call vote was taken. Members voting AYE: Amati, Artinghelli, Christensen, Luehring, Palmsiano, Sanders, Saletta, Solarz, and Weber. Members voting NAY: none. Motion passed.

**COMMITTEE REPORTS:**

**FINANCIAL:** The annual transfer of surplus monies from the Wireless Carrier Reimbursement Fund has been distributed to all systems answering wireless calls. The portion received by MCETSB was \$352,913.79.

**TECHNICAL:** Ryan submitted a request to order two Cisco 24 port switches to provide additional Ethernet ports for hardware connectivity. Pricing not to exceed \$4,500.00, and will be submitted through Central Purchasing as required by county policy.

**MOTION:** Sgt. Solarz, second by Linda Luehring, to approve the purchase of two 24 port switches in an amount not to exceed \$4,500. All members present voted AYE. Motion passed.

**PERSONNEL:** Voorhees Associates has returned a draft copy of the report, and will be meeting with the Steering Committee to go over it before being presented to the entire board.

**TRAINING:** The draft of the EMD Recertification Policy brought back to the board along with the EMD Renewal Fee Policy. After discussion it was determined to assign the project to the PSAP Committee for review.

**PSAP:** no report

**DISCUSSION/INFORMATION:**

Linda Luehring informed the members about a monthly PSAP meeting being held with the PSAP directors within the county. This forum allows an opportunity to discuss issues within the PSAPs and share information.

David Christensen brought attention to the board of an issue with the StarCom radios not working outside the local area. The control program frequencies appear to be wrong, and all radios will need to be re-programmed.

Linda Luehring asked for a checklist, and associated policy, be developed detailing ETSB provided applications that need to be tested once any updates on CAD workstations are performed. Tiki advised the board there are two types of updates, Windows and system.

**MOTION:** by David Christensen, second by Chief Sanders, to adjourn at 10:00 AM. All members present voted AYE. Motion passed.

<p><b>The next meeting is Thursday October 18, 2012</b> <b>**9:00 AM Woodstock Police Department**</b></p>
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